

Logistics Management

PENDAHULUAN

Pengelolaan logistik atau yang dikenal dengan sebutan siklus logistik yang terdiri dari perencanaan kebutuhan dan penganggaran; pengadaan; penggunaan; pemanfaatan; pengamanan dan pemeliharaan; penilaian; penghapusan; pemindahtanganan; penatausahaan; pembinaan, pengawasan dan pengendalian merupakan rangkaian kegiatan yang wajib dilaksanakan secara berkesinambungan dengan tujuan agar dukungan logistik dapat berjalan efektif dan efisien.

Agar pelaksanaan pengelolaan logistik dapat diselenggarakan secara profesional, transparan, dan akuntabel di lingkungan Perusahaan atau Industri di Indonesia maka diperlukan penerapan manajemen logistik oleh seluruh Manajemen pengemban tugas fungsi.

Trainer: Norlen Pasaribu SE., SH., M.Si., M.Kn

WAKTU PELAKSANAAN

30 November - 01 Desember 2026

09:00 - 17:00 WIB

TEMPAT PELATIHAN

Location: Kuretakeso Hotel - Kemang / Best Western Premier - Cawang / The Aryaduta Hotel Semanggi

Harga

Group Price: Rp 5.350.000
Full Fare: Rp 5.950.000

**) Harga di atas tidak dikenakan PPN 11%, sudah termasuk makan siang, snack, sertifikat, dan modul.*

Tujuan Workshop

1. Agar mampu menyediakan logistik yang siap pakai (ready for use) ke unit-unit kerja maupun personel sehingga menjamin kelangsungan aktivitas maupun tugas setiap unit kerja maupun personel dalam suatu organisasi melalui penyelenggaraan pengelolaan gudang

dan distribusi secara optimal.

2. Agar mampu menjaga dan mempertahankan kondisi teknis, daya guna dan daya hasil logistik, baik secara preventif maupun represif secara optimal guna mendukung optimalisasi fungsional maupun umur barang.
3. Agar mampu melakukan pengakhiran fungsi logistik dengan pertimbangan-pertimbangan dan argumentasi-argumentasi yang dapat dipertanggungjawabkan guna mendukung kelancaran pelaksanaan aktivitas maupun tugas, serta mencegah tindakan pemborosan.
4. Agar mampu mencegah dan mengambil tindakan antisipatif terhadap berbagai penyimpangan dalam setiap kegiatan pengelolaan maupun penggunaan logistik sehingga selain dapat menekan pengeluaran biaya, baik berkaitan dengan finansial, tenaga, waktu, material, maupun pikiran, juga mendukung kelancaran pelaksanaan aktivitas dan tugas dalam organisasi.
5. Agar mampu menyediakan pedoman kerja bagi setiap unit kerja maupun personel sehingga setiap unit kerja maupun personel dapat menjalankan aktivitas maupun tugasnya secara optimal.
6. Agar mampu membangun budaya penggunaan logistik secara bertanggung jawab oleh para pegawai di lingkungan organisasi sehingga dapat dicegah dan dihindarkan tindakan penyimpangan maupun pemborosan.

Selama 2 hari Pelatihan ini akan mengupas secara tuntas LOGISTICS MANAGEMENT, Peserta di harapkan mampu memahami dan menerapkannya di dalam perusahaan

DAY1 (ONE)

1. (Session 1) 8.00 -10.00 a.m
    - Apa itu Logistics
    - Logistics Strategy
    - TQM in Logistics
2. COFFEE BREAK 10.00 – 10.30 a.m
3. (Session 2) 10.30.00 – 12.00 a.m
    - Authority Table
    - Inventory
    - Goal & Objectives
4. LUNCH TIME 13.00 – 13.00 p.m
5. PLANNING & CONTROLLING (Session 3) 13.00 – 14.30 p.m
    - Direct Charge
    - Monitoring Min Max
    - Stock Replenishment
    - Stock Checking & Verification
6. COFFEE BREAK 14.30 – 15.00 p.m
7. PROCUREMENT (Session 4), 15.00-17.00 p.m
    - Materials Received and Distribution
    - P/O Process
    - Authority Table of Bid Committee

DAY 2 (Two)

1. WAREHOUSE,(Session 5) 8.00 – 10.00 a.m
    - Domestics & Overseas Sea freight Delivery Process
    - Domestics & Overseas air freight Delivery Process
    - Local delivery Process
    - Materials receiving Process
2. COFFEE BREAK 10.00 – 10.30 a.m
    - Claim Process
    - Storage Input Materials Process
    - Storage Issuing Materials Process
    - Projects Materials Receiving Process
3. LUNCH TIME 12.00 – 13.00 p.m
4. CASE STUDY (Session 7) 13.30 – 15.00 p.m
5. COFFEE BREAK 15.00 – 15.30 p.m
6. SHARING & DISCUSSION 15.30 – 16.30
7. Closing & Photo 16.30 – 17.00 p.m

Who should attend?

Supervisor and Manager Level in Logistics, Warehouse, Operations & Production, Purchasing/Procurement, Materials Management, Maintenance dept.

Workshop Leader :

Instruktur Pelatihan

Norlen Pasaribu SE., SH., M.Si., M.Kn

Sr. Vice President & COO in PT. Cigading International Bulk Terminal

Strong combination between Academic Achievement & 24 years working experiences in Foreign Companies and Multi national Company, such as PT. Freeport Indonesia, PHILIPS, TNT, KPC, ESSAR Group, & PT. CIBT in various business lines such as: Mining, Manufacturing & Services Industry

His Career starting from Clerck, Supervisor, Manager, Senior Manager, GM, and currently as SVP & COO.

Courses and Certified in: Coaching & Counseling for Executive, Leadership & Enterpreneurship, TOT, TQM, Six Sigma, Lean Management, ISO 9001, ISO 14000, OHSAS 18001, Production & Operations Management, Export Import, Strategic Supply Chain Management, Logistics Management, Procurement Management, Materials Management, Human Resources Management, Legal Drafting, Business Law, Tax Law, Effective Written Communication, Warehouse Management, Marketing Management, Safety and Supervisory Management etc.

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AWARD: “The Inspiring Leadership Award and as The Best An Inspiring Entrepreneur of the Year 2012 “ from Menteri Perindustrian RI, - Mr. Mohamad S. Hidayat.,M.Si

Those above competency as Practitioner for 24 years leads him become As International Trainer & Counsultant in Indonesia, Singapore, Malaysia, Thailand, India, Phillipina, Hongkong, & Australia, for Subjects / Topics of:

1. LEADERSHIP SKILL & CREATIVE PROBLEM SOLVING
2. OPERATIONS & PRODUCTION MANAGEMENT
3. STRATEGY & PROCUREMENT MANAGEMENT
4. BUSINESS CONTRACT DRAFTING & REVIEWING
5. STRATEGIC SUPPLY CHAIN MANAGEMENT
6. SUCCESSFUL BUSINESS WRITING
7. TOTAL QUALITY MANAGEMENT
8. EXPORT IMPORT PROCEDURES
9. LEADERSHIP & ENTERPRENEURSHIP
10. EFFECTIVE TRAINING & DEVELOPMENT
11. EFFECTIVE RECRUITMENT & SELECTION
12. EFFECTIVE PRESENTATION & COMMUNICATION SKILL
13. STOCKPILE MANAGEMENT
14. STRATEGIC MANAGEMENT
15. TRAINING OF TRAINER
16. PERFORMANCE MANAGEMENT
17. COACHING & COUNSELING FOR MANAGER
18. LOGISTICS MANAGEMENT

19. BUSINESS, & TAX LAW
20. KESELAMATAN & KESEHATAN KERJA (K3)

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