

Quality Control of Training

Identify core instructor competencies, evaluate the effectiveness of instructors, subject matter experts and TQM facilitators. Diagnose training program deficiencies and develop strategies to improve training. Monitor and evaluate existing training with trend analysis and identify and implement quality improvement measures.

LEARNING OBJECTIVES

At the end of the training, the participant will be able to:

1. How to monitor and evaluate existing training programs for quality
2. Identify how to maintain training program effectiveness
3. How to find mentors in your training department
4. Assess the quality of an instructor's skills
5. Create a performance plan to improve an instructor's skills
6. Use coaching and counseling techniques to improve an instructor's skills

Trainer: Surachman. ST.,MT

WAKTU PELAKSANAAN

07 - 08 Juni 2027

09:00 - 17:00 WIB

TEMPAT PELATIHAN

Location: Kuretakeso Hotel - Kemang / Best Western Premier - Cawang / The Aryaduta Hotel Semanggi

Harga

Group Price: Rp 5.350.000
Full Fare: Rp 5.950.000

**) Harga di atas tidak dikenakan PPN 11%, sudah termasuk makan siang, snack, sertifikat, dan modul.*

Methods:

- Lecturettes
- Discussions
- Case Studies
- Role Plays
- Action Plans

WORKSHOP CONTENT

1: What is Effective Instruction?

Identify core instructor competencies

Evaluate current staff performance

Coach and develop trainers to eliminate deficiencies

Keep up to date with new training skills

Workable instructor performance planning

How to conduct a training department audit

How to evaluate on-the-job instruction

How to evaluate quality facilitators and subject matter experts (SMEs)

2: Improving Instructional Technique

Evaluate aspects of your training style

How to build retention

50-50 training – talking isn’t training

Use adult learning concepts to enhance learning

Five steps of adult learning

Match your training style to adult learning needs of the group

3. Exercise for Implementation: How to build retention

4: Diagnose Training Deficiencies Correctly

Is the deficiency a training issue?

Did learning take place?

How to evaluate the content of training

- Were the right methods used?
- What other factors influence successful training?
- How to design an effective training evaluation instrument

5. Exercise for Implementation: How to design an effective training evaluation instrument

6: Improving Instructional Design

- Develop trainee materials that work
- Develop exercises and activities
- Create "discovery learning" in your activities
- Create inventories, skill practice and multi-part exercises
- How to develop effective case studies
- Use a checklist to develop complete handouts

7. Exercise for Implementation: How to develop effective case studies

8: Monitor and Evaluate the Results of Existing Training

- Evaluate trainee reactions
- Use trend analysis to evaluate and use feedback from participants
- How to tell if participants use new skills after training
- Measure bottom-line results effectively
- Tips to get the most from each training dollar
- How to measure the cost effectiveness of your training
- How to measure the cost of training vs. not training

9. Exercise for Implementation: Measure bottom-line results effectively

10: Quality Improvement Measures for Training

- Are you asking the right feedback questions?
- What to do if training didn't work
- How improve your organization's training programs
- How to involve supervisors to extend the results of training
- Are improvement measures worth doing?

Instruktur Pelatihan

Surachman. ST.,MT

Adalah Profesional konsultan yang telah memiliki pengalaman sebagai praktisi industri lebih dari 22 tahun. Serta lebih dari 7 tahun sebagai konsultan manajemen, yang telah membantu banyak perusahaan Nasional dan Multinasional dalam program peningkatan daya saing perusahaan. Diharapkan dengan wawasan dan pengalaman yang luas dari para instruktur akan memberikan wawasan, inspirasi dan kompetensi baru bagi para peserta training sehingga nantinya dapat diterapkan diperusahaan tempatnya bekerja.

Surachman memiliki latar belakang Sarjana Teknik Mesin, dan Magister Teknik Industri, Sebagai lulusan AOTS Association for Overseas Technical Scholarship Japan. Yokohama Kenshu center pada bidang Quality Improvement
Berpengalaman pada dunia industri manufaktur, Jabatan terakhir adalah Dept Manager Quality Management dan Management Refresentative pada sebuah perusahaan multinasional,

Berpengalaman dalam proses pengembangan, Managerial Skill, TPM Quality Management System ISO 9001:2000, ISO TS 16949, Environment Management System 14000:2004, Business & Organization Excellence, Performance Management (Key Performance Indicator), Supplier Development, 5S, Quality innovation, dan Total Quality Management System.

CONTACT US

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